Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City

Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-09-0101 DATE: 16-Sep-24

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than 23 September 2024 @ 10:00 a.m.

Engr. GERARDO S. GATCHALIAN SAO, PPMD

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uarter for (ITLE/NAME: Proposal for the Supply and Delivery of Various Consu CY 2024	mables (Br	anded and	Original) for 3rd	DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LOT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
	Supply and Delivery of Various Consumables (Branded and Original) for 3rd Quarter for CY 2024					
	LOT 1 (CANON AND EPSON)			P393,395.00		
1.	INK, CANON PG-810, Black	25	cart			
2.	INK, CANON CL-811, Colored	15	cart			
3.	INK, CANON IX6770, CLI751, Black	5	cart			
4.	INK, CANON IX6770, CLI751, Cyan	5	cart			
5.	INK, CANON IX6770, CLI751, Magenta	5	cart			
6.	INK, CANON IX6770, CLI751, Yellow	5	cart			
7.	INK, CANON IX6770 CLI750, BLACK	5	cart			
8.	INK, EPSON L6160/L4160/L6170, C13TO3Y100, Black (001)	50	cart			
9.	INK, EPSON L6160/L4160/L6170, C13TO3Y200, Cyan (001)	50	cart			
10.	INK, EPSON L6160/L4160/L6170, C13TO3Y300, Magenta (001)	50	cart			
11.	INK, EPSON L6160/L4160/L6170, C13TO3Y400, Yellow (001)	50	cart			
12.	INK, EPSON C13T664100 (T6641), BLACK	25	cart			
13.	INK, EPSON C13T664200 (T6642), CYAN	15	cart			
14.	INK, EPSON C13T664300 (T6643), MAGENTA	15	cart			
15.	INK, EPSON C13T664400 (T6644), YELLOW	15	cart			
16.	INK, EPSON L3110/L5190, (003), Black	200	cart			
17.	INK, EPSON L3110/L5190, (003), Cyan	200	cart			
18.	INK, EPSON L3110/L5190, (003), Magenta	200	cart			
19.	INK, EPSON L3110/L5190, (003), Yellow	200	cart			
20.	RIBBON CART, EPSON S015639/S015634 LQ-310	12	cart			
	LOT 2 (HP)			P546,390.00		
1.	INK, HP F6V26AA (HP680), Tri-Color	20	cart			
2.	INK, HP F6V27AA (HP680), Black	20	cart			
3.	INK, HP415 AiO Tank, GT53 (001), M0H57AA, Black	9	cart			
4.	INK, HP415 AiO Tank, GT52 (001), M0H54AA, Cyan	6	cart			
5.	INK, HP415 AiO Tank, GT52 (001), M0H55AA, Magenta	6	cart			
6.	INK, HP415 AiO Tank, GT52 (001), M0H56AA, Yellow	6	cart			
7.	TONER CART, HP Q2612A, Black	10	cart			
8.	TONER CART, HP CE505A, Black	6	cart			
9.	TONER CART, HP CE285A (HP85A), Black	20	cart			
10.	TONER CART, HP CE320A, Black	6	cart			
11.	TONER CART, HP CE322A, Yellow	5	cart			
12.	TONER CART, HP CE323A, Magenta	5	cart			
13.	TONER CART, HP CE321A, Cyan	5	cart			
14.	TONER CART, HP CF226A (HP 26A), Black	6	cart			

15.	TONER CART, HP CF280A, Black	8	cart		
16.	TONER CART, HP CF281A (HP 81A), Black	6	cart		
17.	TONER CART, HP CF283A (HP 83A), Black	3	cart		
18.	TONER CART, HP CF410A (HP410A), Black	6	cart		
19.	TONER CART, HP CF411A (HP410A), Cyan	6	cart		
20.	TONER CART, HP CF412A (HP410A), Yellow	6	cart		
21.	TONER CART, HP CF413A (HP410A), Magenta	6	cart		
22.	TONER, HP (W1107A), 107A	10	cart		
23.	TONER, HP CF279A (HP79A), Black	6	cart		
24.	TONER, HP M203dw, 30A, Black	6	cart		
	Note:				
	Bidders should have a valid Certification as HP Authorized Reseller/Supplier.				
	Bidders should have a valid Certification as Epson Authorized Reseller/Supplier.				
	All items and packaging must be Branded and Original products.				
	 For consumables with "Manufacturing Date" or "Production date" or other similar label, the date indicated should be at least of 4th Quarter of CY 2023. 				
	Inks with "Warranty Ends" or "Best Before" or "Install Before" and/or other similar label, should be at least within the 4th Quarter of CY 2023 or beyond.				
	Additional Documentary Requirements must be submitted upon submission of offer:				
	1. PhilGEPS Certificate or PhilGEPS Registration Number				
	2. Valid Mayor's / Business Permit				
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.				
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph				

GENERAL CONDITIONS

- Entries must be typewritten / if handwritten, it must be clear and legible;
 Bidders must submit certificate of PHILGEPS Registration;
 Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following: Bidder's Company Name

PHILGEPS Reference No. Project Title/Name

- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
 Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;
- Price quoted/ submitted on the deadline shall be considered as final and unalterable;
 Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders

DELIVERY: 60 calendar days upon receipt of PO/NTP TERMS OF PAYMENT: Government Terms PRICE VALIDITY: 60 days from date of quotation/proposal

Company Name				
4				
Print Name and Signature of Authorized Representation				
Designation				
Company Tel/Fax/Mobile No.				
Date				